

TOWN OF FORESTBURGH PLANNING BOARD
MINUTES
October 23, 2018

Meeting called to order at 7:00pm by Susan Hawvermale at the Town Hall.

Members Present: Katherine Barnhart
 Anthony Cardoso
 Vincent Galligan
 Susan Hawvermale
 Robert Sipos

Absent: Richard Robbins, Chairman

Attorney Present: Jacqueline Ricciani

Recording Secretary: Billie Jean McGinnis

Designation by Planning Board of a Member to Lead Meeting

Motion made by Vincent Galligan to nominate Susan Hawvermale. Seconded by Robert Sipos.

Vote: All in Favor

Approval of Minutes

Draft minutes for July, August and September were reviewed and amended.

Motion to Approve the minutes as amended made by Katherine Barnhart, seconded by Anthony Cardoso.

Vote: All in favor.

Public Comment on Agenda Items

Steve and Ilona Budofsky were present. Steve heard that a potential applicant asked the Planning Board to waive requirements and asked what the final decision was. Susan Hawvermale explained that the Planning Board didn't feel that certain requirements could be waived. The solar company was going to present a Memorandum of Law to support their position. Susan reports it's her understanding that a letter will not be forthcoming.

Continued Review of the Draft Proposed Subdivision Code

The board continued review of the subdivision code. Changes were made as discussed. Amendments were made to correct inconsistencies.

One point of discussion was the process and expiration of approvals for phases. Anthony Cardoso identified that it's difficult to create a town code if you don't know the process. Jacqueline Ricciani will reach out to the County Planning, Real Property or Clerks Departments to ask if they can come to a Planning Board meeting and explain the process.

Jacqueline Ricciani will ask engineer, Tim Gottlieb, for recommendations on what would be appropriate to make lots buildable to help determine minimums.

Jacqueline Ricciani will reach out to Tim Gottlieb and the Town Highway Superintendent about road frontage requirements.

Jacqueline Ricciani asked if there should be a requirement for a road maintenance agreement for private roads. Anthony Cardoso indicated that some mortgage companies require a road maintenance agreement to be in place. He suggests the Board put a requirement in place to protect the residents in the future.

The Board will continue its next review of the subdivision code beginning with 148-22 Lots, Flag Lots & Shared Driveways.

Planning Board Member Comments on Items Not on the Agenda

Information was provided to the Board members about upcoming Planning & Zoning Classes.

Susan Hawvermale commented that decorum and respect is important in how we interact with those who come before us. Anthony Cardoso agreed and noted that it is also important that we meet our responsibility to identify and point out issues that applicants present.

Vincent Galligan asked if there was any word on the Board member vacancy. Susan Hawvermale knows that there is at least one application. The Town Board conducts interviews.

Motion to adjourn at 9:07pm made by Katherine Barnhart, seconded by Anthony Cardoso.

Vote: All in favor.