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March 5, 2025

Sullivan County
Division of Public Works
100 North Street
Monticello, NY 12701

Attn: Caleb Mall
Permitting & Environmental
Compliance Coordinator

Re: Trips 2 Win, LLC Blackbrook Clubhouse
C.R. 43, Town of Forestburgh

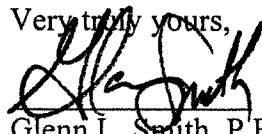
Hello Caleb,

I have enclosed a "Sullivan County Road Access Application" dated March 4, 2025 regarding the above-noted project, along with two copies of "Site Plan" sheet #1, dated Rev. 5 – February 12, 2025. You indicated last week that the highways folks reviewed this plan and were satisfied with the various work items I noted to be done in the right-of-way.

The owner, Mr. Sipos, will perform that work and he is obtaining an insurance certificate naming the county, which I will get to your office. I've also attached the \$100 application fee, check #1082.

From a scheduling standpoint, it would be helpful if the permit could be issued prior to the town planning board public hearing on the site plan on March 25th...that would address one of the approval conditions that board has requested.

Thanks for your assistance and please let me know if any additional information is required, including additional plan copies or this submittal sent electronically.

Very truly yours,

Glenn L. Smith, P.E.

GLS/mdc
Encl.

cc: Bob Sipos, Trips 2 Win



For Office Use Only

SULLIVAN COUNTY ROAD ACCESS APPLICATION

DATE: 3/4/25		PROPERTY OWNER / DEVELOPER:		CONTRACTOR PERFORMING WORK:	
Name:		Trips 2 Win, LLC		Owner - Robert Sipos	
Contact:		Bob Sipos			
Mailing Address: City, State & Zip:		798 Forestburgh Road, Glen Spey, NY 12737			
Phone:		(845) 798-0889		(845) 798-0889	
Email:		dakota354@gmail.com			
PROJECT LOCATION:			ROAD ACCESS TYPE (CHECK ONE):		**FEE
Town of:	Forestburgh	Residential		<input type="checkbox"/>	\$50
County Road #:	43	Commercial (type) <u>Event Clubhouse</u>		<input checked="" type="checkbox"/>	\$100
Section/Block/Lot:	33-1-20	Construction / Logging (circle one)		<input type="checkbox"/>	\$100
911 Address:	Forestburgh Road	Woodlot / Agricultural Field (circle one)		<input type="checkbox"/>	\$50
		Development / Subdivision (circle one)		<input type="checkbox"/>	Call for Amount
Nearest Mailbox or Utility Pole #:	C.R. #43 & Plank Rd Intersection	Other: _____		<input type="checkbox"/>	Call for Amount
Estimated Exits & Entries Per Day (check one):*			<input type="checkbox"/> 1-6	<input type="checkbox"/> 6-12	<input checked="" type="checkbox"/> 12-18
			<input type="checkbox"/> >18 (# _____)		

*(Only During social events 10-15 times per year.)

**The fee must be received before application can be processed.

Checks should be made payable to the "Sullivan County Treasurer".

Please enclose a copy of a **SURVEY MAP, SITE PLAN, or SKETCH** showing location of proposed access. Include distance and direction from any prominent landmark (**UTILITY POLE NUMBER, TOWN ROAD, ETC.**) that will aid in locating the proposed access.

Please prominently mark the proposed access location and, if possible, the property corners at the site.

Entity doing said work must provide a certificate of insurance naming the County of Sullivan as additionally insured (with limits as specified by DPW) and proof of Workers' Compensation.

A Refundable Security Deposit (amount depending on the type of permit / access), will be required at the time of execution of the permit and held by the County of Sullivan until satisfactory completion of work according to the specifications of said permit. ***Please DO NOT send Deposit with Application.***

The above permit fees include one inspection after DPW's receipt of notification of work completion. In the event the work is not completed to DPW's satisfaction, DPW may make repairs at the permit holder's expense. Deposits that remain unclaimed for more than two years or for work that is not satisfactorily completed shall be forfeited to the County.

We recommend that full payment to the contractor not be made until final inspection by SCDPW and the Deposit is returned.

Work shall not begin until the executed permit is received.
PLEASE ALLOW 10 WORKING DAYS FOR PROCESSING.

THIS IS NOT A PERMIT