

**BERGMANN**

ARCHITECTS ENGINEERS PLANNERS

September 17, 2021

Daniel S. Hogue, Jr., Supervisor  
Town of Forestburgh  
332 King Road  
Forestburgh, NY 12777

Re: Proposal for Environmental, Engineering & Permitting Services  
Lost Lake Resort –  
Forestburgh, Sullivan County, New York

Dear Supervisor Hogue,

Bergmann is pleased to present this proposal to provide environmental, engineering, and permitting services for the proposed multi-phased Lost Lake Resort development project located on Cold Spring Road in the Town of Forestburgh, Sullivan County, New York.

We understand that the Town is seeking assistance with the preliminary, SEQRA and final PDD reviews and approvals for the proposed Lost Lake Resort PDD. The Scope of Services below has been prepared as a result of a review of the project by our Senior Project Manager Charles Voss, AICP, who has extensive historical knowledge of the Town, the project's prior approval process and the project site:

- On-going SEQRA review
- On-going PDD approval review and review of permit applications
- Provide technical review of PDD and SEQRA approvals
- Planning Board assistance and attendance at meetings as needed
- Town Board assistance and attendance at meetings as needed
- Coordinate reviews with the Town Attorney (Special Counsel)
- Coordinate reviews with the Town Code Enforcement Officer
- Conduct site inspections as needed
- Attend applicant meetings with Town Officials as needed
- Provide Engineering review of existing and proposed infrastructure plans and reports (Roads, Water Treatment Facilities, Water lines, Sewage Disposal Facilities, Sewer lines, electrical, and any other proposed utilities)

#### Professional Services Fee

Bergmann Associates will complete the tasks noted above on a time & materials basis and at the specified hourly rate below.

**Hourly Rate**

**\$165.00**

## PROPOSAL FOR CONSULTING SERVICES – LOST LAKE RESORT



We are proposing a time & material fee structure given the somewhat unpredictable nature of the developer and their ability to comply with Town requests in a timely and complete manner.

We understand that the project is currently funded in part by an existing escrow account that was required to be established and funded by the prior developer as part of the SEQRA review and approval process. We further understand that this SEQRA escrow account is to be used for consultants to assist the Town with the review and approval of the Lost Lake Resort's multi-phased development. Accordingly, the applicant may be required to replenish this account from time to time as the project advances through its final reviews and approval process.

All travel expenses are legitimate fees covered under the SEQRA escrow which will be paid by the developer and are included in the above pricing. We propose to bill our work on a monthly basis for the work completed. Payment is expected within 30 days of receipt of invoice. No out-of-scope work will be performed without approval of a change order from the Town to increase the authorized fee. Invoices will be provided that show a detail breakdown of the hours by staff and task performed.

#### Additional Services Scope and Fee

The following are additional tasks that may be required for this project. These are not part of the base fee and can be added as necessary. If these services are requested, a separate proposal and fee will be provided to the Town for review and approval.

- Construction Inspection
- Survey Services
- Wetlands Delineation

We appreciate this opportunity to provide you with professional engineering and environmental services. Our team is confident that our approach and fee will ensure a successful project for the Town. If you have any questions regarding this proposal contact me by phone at (518) 389-1109 or email [cvoss@bergmannpc.com](mailto:cvoss@bergmannpc.com).

Best Regards,

Chuck Voss, AICP  
SENIOR PROJECT MANAGER, BERGMANN

PROPOSAL FOR CONSULTING SERVICES – LOST LAKE RESORT



Cc. Richard Robbins

Authorized

Board approval  
at 9/20/2021 meeting

PO#

9/21/21

Date

Daniel S. Hogue  
Supervisor