

**TOWN OF FORESTBURGH PLANNING BOARD**  
**MINUTES**  
**August 28, 2018**

Meeting called to order at 7:00pm by Chairman Richard Robbins at the Town Hall.

Members Present:               Richard Robbins, Chair  
  Vincent Galligan  
  Anthony Cardoso  
  Katherine Barnhart  
  Susan Hawvermale  
  Robert Sipos

Absent:                             Eugene Raponi

Attorney Present:               Jacqueline Ricciani

Planning Board Engineer:     Timothy Gottlieb

**Approval of Minutes**

Minutes have not been prepared as there hasn't been a Planning Board secretary.

**Public Comment on Agenda Items**

There are no comments from the public.

**Crawford-Douglas Application to Subdivide Parcel on Dill Road**

Bob Lounsbury, surveyor, presented a partially completed application. Richard Robbins identified that it's lacking EAF, short form, proof of ownership. Copies are needed for the highway superintendent, code enforcement officer, Fire Department Chief and 7 copies for the board and file.

Tim Gottlieb reviewed the report, application and map. RR1 requires 200 feet of road frontage. Jacy pointed out that a variance is needed as they don't have the required road frontage. They're short.

A discussion followed about whether this board has authority to waive the variance requirement.

Bob Lounsbury stated that Mrs. Douglas may not want to pursue the subdivision if it's going to be a process. She just wants to give 3 acres to her child.

### **Continuing Review of the Draft Subdivision Code**

The board continued review of the draft subdivision code. Comments and revisions were made. Jacy will make the necessary changes and circulate them.

### **Planning Board Member Comments on Items Not on the Agenda**

Richard proposed to change the October 23<sup>rd</sup> meeting to October 30<sup>th</sup> as he will be out of town. This will be discussed at next meeting. Jacy advised that 10 day notice is required to make a date change.

Richard is expecting an application under the solar law. The applicant, Cypress Creek, is requesting a meeting with the solar committee. It was determined that there is no longer a solar committee. Applicant will meet with this board instead.

Anthony Cardoso asked for an update on the campground. Jacqueline stated that the Planning Board has given final approval for "special use". Richard indicated that they are moving forward. Work and excavation to put in the systems have gone out for bid. Richard stated that they should come back after 1 year of beginning operation.

The Board has received a letter of resignation from Board member, Eugene Raponi.

Motion to adjourn at 8:41pm time made by Susan Hawvermale, seconded by Anthony Cardoso.

Vote: All in favor.