

******DRAFT******

The Town of Forestburgh Town Board held their regular monthly meeting on **Wednesday, May 2, 2012** at the old Town Hall.

Supervisor Sipos called the meeting to order at 6:00 p.m.

Roll Call: Present – William B. Sipos, Supervisor
Eugene D. Raponi, Councilman
John W. Galligan, Councilman
Susan Parks-Landis, Councilwoman
Michael Cregan, Councilman

Absent – None

Recording
Secretary – Joanne K. Nagoda, Town Clerk

Others
Present – David Bavoso, Attorney for the Town
Dan Hogue, Jr. – Highway Superintendent

Supervisor Sipos stated that since we are meeting in the old town hall and have light restrictions and due to the weather, we will move things along. First we are joined tonight by Superintendent Daniel Teplesky and Business Administrator Denise Cedeira-Thornton of the Monticello Central School District who are going to give us an overview of the proposed budget for the school district.

Mr. Teplesky thanked the board for allowing them to present this information and stated that in light of the town's 175th birthday, he is positive the school budgets back then were minimal. He continued by stating that there is the two percent tax cap – we have gone with a two percent tax levy increase. You have to remember that budgets are revenue driven. They are not the needs, wishes and wants of what we want to have, its the revenue. We did provide a handout and I will turn the program over to Mrs. Thornton, our business administrator. Mrs. Thornton stated what the current year budget is and what the proposed 2012 -2013 budget is. She outlined cost savings through attrition with several positions, there have been changes to the structuring of the aid to student ratio, so we will be decreasing our special education aids by ten. We have also had a mechanic who resigned are we are not replacing him. We have to a revenue based budget this year, so when we look at revenue we are just over two million dollars. If this budget does not pass, we will go to the contingent budget. Mr. Teplesky stated that they have been doing a lot of preventive maintenance on the buildings, and we have come up with a three to five year plan for replacing equipment. We are buying buses this year and putting the old ones on ebay to see if we can get more money for them. We purchase gasoline, diesel and fuel oil, we just locked in a price with an upstate BOCES, whereas gas is now four dollars a gallon, the school district is paying two fifty. I understand business, before I got back into education, I had a business that failed, we sold our house because we couldn't afford it and I've had to start all over again. I understand what it's like to live on a fixed income. That is why this year when we said its two percent, its two percent. We haven't touched any programs, everything is intact. Superintendent Teplesky stated that perhaps next year the town could partner with the school to provide fuel for the trucks to save a dollar and a half a gallon on diesel fuel. We are more than willing to work with the towns within our district, if we can partner on anything, we'll do it. He then thanked everyone for their time and congratulated the board on the 175th anniversary of the town.

Supervisor Sipos stated that everyone is well aware why we are here tonight, 175 years ago, the Town of Forestburgh was formed. He introduced his granddaughter, Kaylynn Champagne to read the opening paragraph of the 1987 Sesquicentennial Journal outlining the incorporation of the Town of Forestburgh. We have a birthday cake at the back of the room for after the meeting.

PUBLIC COMMENT – None.

REPORTS –

Supervisor Sipos submitted the financial report for the month of April 2012.

Justices Carroll and Gunther submitted reports of justice court activity and fines for the month of April 2012.

Town Clerk, Joanne Nagoda submitted a report of clerk fees and activity for April 2012.

MINUTES – Town Clerk, Joanne Nagoda submitted minutes of the April 5, 2012 regular town board meeting. MOTION by Councilman Creegan, seconded by Councilman Galligan to accept the minutes of the April meeting. Vote: 5 ayes – 0 nays. Motion carried.

GENERAL FUND VOUCHERS - # 99- 119 in the sum of \$9,161.25 as outlined in abstract # 5 were audited for payment. MOTION by Councilman Creegan, seconded by Councilman Galligan to pay general fund vouchers. Councilwoman Landis abstains as there is a voucher for her mother, Evelyn Parks. Vote: 4 ayes – 0 nays. Motion carried.

HIGHWAY FUND VOUCHERS - #53 – 74 in the sum of \$21,179.71 as set forth in abstract # 4 were reviewed. MOTION by Councilman Galligan, seconded by Councilman Raponi to accept highway fund vouchers. Vote: 5 ayes – 0 nays. Motion carried.

ESCROW FUND VOUCHERS - # 16 in the sum of \$2,495.33 as set forth in abstract # 5 were reviewed. MOTION by Councilman Creegan, seconded by Councilman Galligan to pay escrow fund vouchers. Vote: 5 ayes – 0 nays. Motion carried.

COMMUNICATIONS – None.

UNFINISHED BUSINESS

WEBSITE QUOTE – Supervisor Sipos stated that the website is back up with many “glitches” in it and it still has mostly the old information. I have been in touch with the Luis today, and we are going to address those. Supervisor Sipos stated that we have been in touch with a new company to take over the web hosting, he asked Clerk Nagoda to give an overview of the quote received. She stated that we received two proposals and they have not yet seen what we have. The first option is create a custom website standard development includes town board home page, bios for each member, agendas, minutes (up to two years of minutes), boards and commissions with page descriptions, online citizen comment form with archiving, online board volunteer form with archiving. Town newsletters in PDF format, e-mail subscriber service, nightly back up and offsite storage, many other features including unlimited telephone customer support, one time design and development fee plus annual website hosting and maintenance and support divided into three yearly payments each of \$2, 995.00 – this fee covers full site design and navigation, content development, user training and development and six hours of live, online training for each authorized user. For years four and five, the fee goes down to \$1,195. Option two, is basically all of the same as the first option but includes online site preference meetings, requirement analysis including one in the town offices meeting with the departments, user training and preparation to go live and it’s \$1,198.33 for three years. These fees are to recoup their design and development costs and you may cancel at any time, it is not a five year contract. Supervisor Sipos stated that basically the town does not have the money for this, we currently pay the person who takes care of the website \$40.00 a month. We are looking to address this and make it more efficient, we can look at this again at budget time also. Discussion was held by the board to invite the firm to make a presentation and see if we can come up with a better price for our size and see what exactly they have to say. Clerk Nagoda will contact the vendor and check his availability. Matter tabled.

NEW BUSINESS

ROAD NAME – EAST SIDE OF GRIFFIN ROAD – Clerk Nagoda stated that we have received a letter from Mr. Frank Carbone who built a new home on the top of Griffin Road. The county will not issue him a 911 number unless the road is named, they are requesting the road be named “Bones Way”. Councilman Galligan stated that we have done this before and there has been a lot of controversy between neighbors. Discussion was held to table the matter

until they can provide for us proof that the adjoining property owners agree. Matter tabled, Clerk Nagoda will send a letter to Mr. Carbone instructing him to get approval of adjacent property owners.

MEMORIAL DAY – Supervisor Sipos stated that we will hold our annual service at the Veteran’s Triangle on Route 42 at 9:00 the final details are being addressed. Memorial Day is Monday, May 28, 2012.

TOWN BARN FUEL DISBURSEMENT SYSTEM – Superintendent Hogue stated that for better accountability and oversight, I recommend that the town look into and possibly install a fuel monitoring system. We currently write down the date, truck number, gallons and the initials on a log sheet. It usually works out, with an occasional discrepancy. There is a growing number of agencies and personnel from the town using fuel, it would be in our best interest to install such a system. I have researched what the other towns have installed a pass code system, the cost is approximately forty thousand dollars, there may be less expensive systems, but I am not aware of them. Supervisor Sipos stated that what we learned tonight about shared services with the school district, that might be something we want to get in to. Superintendent Hogue stated that we use about nine thousand gallons of diesel a year and two thousand gallons or less of gas. We don’t qualify for state bid and when we bid our fuel we were about twenty three cents a gallon cheaper than state bid. The problem being that we don’t have any on site, if we are out in an ice storm, I really wouldn’t want to drive seven miles over icy road just to get fuel. That’s fifteen miles round trip.

SPRING CLEAN UP – Superintendent Hogue stated that last Thursday the legislature approved spring clean up we were allotted 15.5 tons anything over that we will be billed for. There are changes, we will only hold clean up for two days twelve hours on Friday and Saturday June 1 and 2. We will also no longer be accepting any steel or recyclables. These items can be brought to the transfer station free of charge. He recommends the town solicit RFP’s for containers needed – a minimum of four containers would be required. MOTION by Councilman Galligan, seconded by Councilman Raponi to authorize the town clerk to send our request for proposals for dumpsters for spring clean up on June 1 & 2. Vote: 5 ayes – 0 nays. Motion carried. MOTION by Councilman Galligan, seconded by Councilman Raponi to enter into agreement and authorize the Supervisor to sign the municipal clean up contract with the County of Sullivan. Vote: 5 ayes – 0 nays. Motion carried.

SENIOR OF THE YEAR – Supervisor Sipos stated that our senior of the year is unavailable to be here tonight, we will move this to our meeting on the 21st. Matter tabled.

UNVEILING OF COMMEMORATIVE PLAQUE - At this point in the meeting, everyone recessed to the outside of the town hall where Supervisor Sipos and Historian Mary Ann Toomey unveiled a plaque reading “Forestburgh Old Town Hall c. 1929 This property has been placed on the National Register of Historic Places by the United States Department of the Interior.”

FEMA REIMBURSEMENT – Superintendent Hogue stated that he has hear from FEMA with relation to the August 2011 Hurricane Irene, our total claim was \$88,550.77, should the town have to “eat” the 12.5% , our check should be for \$77,481.92, however, the state released a memo that they are going to pick up the 12.5% that the town would normally incur. I am anticipating the full \$88,481.92.

COMMITTEE REPORTS –

Planning Board – We are working on the revised zoning code, we started working on it this past Monday and we will meet again to work further into it on the 21st of this month. Supervisor Sipos reminded all that we are still seeking applicants to form a new planning board.

Historian – Report filed.

Building Inspector – March & April filed.

Seniors – Travelling to the Villa Roma next week to the Platters.

Green Committee – Still looking into the energy audit for the new lights at the town barn.

Forestburgh Day – committee will meet on Monday at 7:00 p.m. – Supervisor Sipos reminded everyone to attend the plant exchange on June 2, 2012 at the firehouse.

PUBLIC COMMENT – None.

ADJOURNMENT – MOTION by Councilman Galligan to adjourn at 7:45 p.m.

Respectfully submitted,

Joanne K. Nagoda,
Town Clerk